

Bridges Library System Board Meeting Minutes
April 16, 2018

PRESENT: Dick Nawrocki, Larry Nelson, Linda Ager, Rose Sura, Jim Heinrich, Art Biermeier, Nancy Wilhelm, Dwayne Morris, Jean Yeomans

ABSENT: Amy Reichert, Howard Pringle

OTHERS: Connie Meyer, Bridges Library system Director; Bruce Gay, Waukesha Public Library Director and Resource library and APL representative; and Meg Henke, Bridges Library System Administrative Specialist

Call to order: Dick Nawrocki, the Board President, called the meeting to order at 6:02 p.m. at the Hartland Public Library.

Comments for the Public: None.

Correspondence: None.

Meeting Minutes: A Dwayne Morris/Rose Sura motion to approve the minutes for the March 2018 meeting as presented passed unanimously.

ACTION ON THE BILLS

Bills Report: Fund 205 expenses represent the first half of 2018 county funding for Waukesha libraries and in fund 210 the first half of 2018 funding for cross over borrowing from Lakeshores Library System. A Dwayne Morris/Art Biermeier motion to approve the monthly invoices for funds 205, 210 and 215 for April 2018 as submitted passed unanimously.

Financial Report: In addition to the March 2018 financial statement a corrected February 2018 financial statement was presented with changes to fund 205 and interdepartmental charges in fund 210. A Jean Yeomans/Rose Sura motion to accept the revised February 2018 and March 2018 financial statements as submitted passed unanimously.

REPORTS

APL: Bruce Gay reported APL met on 4/13 in Oconomowoc. The meeting had a single agenda topic – PLSR (Public Library System Redesign). Since the deadline for submitting feedback to the PLSR Steering Committee about the workgroup reports is May 1 the library directors spent the meeting discussing each report and tabled all their other items of business.

Resource Library Report: Bruce Gay reported that Waukesha Public Library begins their strategic planning next week. Three staff members attended the 2018 Public Library Association (PLA) Conference in Philadelphia from March 20 to March 24. For those who were unable to attend PLA in person, Waukesha hosted a virtual conference via a webinar on Thursday and Friday for select key topic/sessions for all librarians within Bridges Library System. Sessions were well attended. The Library is in the process of interviewing candidates for the library liaison position. Twenty-eight old library chairs were retired and new chairs are on order. Waukesha Public Library, along with their Friends of the Library group, will be hosting an after-hours Wisconsin Association of Public Libraries (WAPL)

conference reception on May 3 from 7-9p.m. serving hors d'oeuvres and beverages as well as musical entertainment provided by Waukesha native Sam Llanas. All are invited.

Bridges Staff Report: Meg Henke reported that the AT&T circuit installation is still pending at Waterloo, Lake Mills and Sussex. Lakeshores Library System notified us that the computer equipment has arrived and Bridges Library System staff will soon be delivering them to the participating libraries. Jefferson, Fort Atkinson, Waterloo and Mukwonago were the four libraries participating in this year's cooperative computer purchase arranged by Lakeshores Library System.

Bridges Director's Report: Connie reported that Hartland Public Library director, Nancy Massnick, is retiring on April 27. The new director search is extending for another month. Terry Zignego will serve as their interim director for a short time. Terry has helped our local libraries several times over the past few years since retiring as director of the Delafield Public Library. The WAPL conference will be in Pewaukee at the Country Springs Hotel and Conference center the first week in May. In addition to the event at Waukesha Public Library, Pewaukee Public library is hosting an open house on Wednesday, May 2. All are welcome. All accessibility scans planned in the budget will be able to be completed in 2018 due to pricing negotiations Angela Meyers had with the providers. Discussions and planning for the 2019 Resource Library agreement and System Administrator duties will soon be in process. The Library Development & Legislation (LD&L) Committee presentation to the Waukesha Counties Association went well. Kathy Klager and Connie Meyer presented information about past legislative successes and talked philosophically about future initiatives.

DISCUSSION/ACTION ITEMS

2018 Bridges Library System Trustee dinner contract: Connie reported Laurie Freund has begun working on the planning for the 2018 Bridges Library System Trustee dinner event. The venue will be at the Ingleside Hotel, formerly known as the Country Springs Hotel and Conference center. A Larry Nelson/Linda Ager motion to approve the 2018 Bridges Library System Trustee dinner contract with Ingleside Hotel as submitted passed unanimously.

Public Library System Redesign (PLSR) Report Feedback: Connie shared a draft of a possible library system board letter reflecting the opinions informed by many conversations about the PLSR project. She shared the following key points about PLSR:

- Chapter 43, the state statute for library systems, has not evolved to keep up with changing library services since its inception in 1971;
- Workgroups formed around areas of library services (Technology, Continuing Education & Consulting, Delivery, ILL/ILS, Resource Libraries, and Collections);
- The steering committee was appointed by State Superintendent Tony Evers with WiLS operating as project manager;
- WiLS manages Overdrive for the Wisconsin Public Library Consortium, does cooperative purchasing and consulting for strategic plans on a statewide basis;
- May 1 is the revised comment and feedback period deadline;
- The Steering Committee will retreat to develop the proposed governance and structure model;
- Model to be delivered in June 2018;
- Comment period for the model follows in July 2018;

- The Summit team will meet July 30 and 31. Directors Bruce Gay, Alli Chase and Stephanie Ramirez are all members of this team from Bridges Library System and will attend this meeting;
- Administrative rule may allow for some smaller changes, but changes to state aid to library systems and how the money is distributed requires a statutory change.

The board discussed the draft letter in detail, asking Connie a variety of questions. A Dwayne Morris/Jean Yeomans motion to send the drafted letter to the PLSR steering committee during this feedback period passed unanimously.

Next meeting: **Tuesday, May 15, 2018 at 6:00 p.m.** at the **Jefferson Public Library.**

At 7:47 p.m., a Nancy Wilhelm/Art Biermeier motion to adjourn passed unanimously.

Minutes prepared by:

Meg Henke
Administrative Specialist

Respectfully Submitted:

Jean Yeomans
Board Secretary